

Message Text

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PAGE 01 STATE 205774
ORIGIN DRC-01

INFO OCT-01 ARA-14 ISO-00 /016 R

DRAFTED BY FADRC/RM:ALHARRIS:DAJ
APPROVED BY FADRC/RM:WFFARRELL
O/FADRC:JSRUDEN
ARA/MGT:GJKRIEGER (DRAFT)
-----099544 291528Z /44

P 291454Z AUG 77
FM SECSTATE WASHDC
TO AMEMBASSY BOGOTA PRIORITY
AMCONSUL GUAYAQUIL PRIORITY
AMEMBASSY LIMA PRIORITY
AMEMBASSY QUITO PRIORITY
AMEMBASSY SANTIAGO PRIORITY

UNCLAS STATE 205774

E.O. 11652: N/A

TAGS: OTRA, AINF

SUBJECT: VISIT OF RECORDS MANAGEMENT TEAM

AS PART OF RECORDS MANAGEMENT STAFF RESPONSIBILITIES FOR
WORLDWIDE MANAGEMENT OF RECORDS ACTIVITIES, WILLIAM F.
FARRELL, CHIEF, RECORDS MANAGEMENT STAFF, AND MANAGEMENT
ANALYSTS W. LOUIS DAY AND ALICE L. HARRIS, PLAN TO VISIT
BOGOTA, QUITO, GUAYAQUIL, LIMA AND SANTIAGO. PURPOSE OF
VISIT: (1) SURVEY POST RECORDS SITUATION TO EVALUATE
ADHERENCE TO LEGAL AND REGULATORY REQUIREMENTS; (2) DETER-
MINE APPLICABILITY, CLARITY AND CURRENTNESS OF CERTAIN
INSTRUCTIONS TO THE FIELD, WITH SPECIAL EMPHASIS ON CONSU-
LAR, B&F AND GS RECORDS; (3) DISCUSS ANY POST RECORDS
MANAGEMENT PROBLEMS, PROVIDE ADVICE AND TECHNICAL ASSIST-
ANCE; (4) INSPECT PROBLEM AREAS INCLUDING PARTICULARLY
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LARGE HOLDINGS IN CERTAIN SECTIONS OF EACH POST AND POOR
RETIREMENT RECORDS OF SOME POSTS; (5) COLLECT DATA AND
INFORMATION TO ASSIST O/FADRC IN DEVELOPMENT OF NEW RECORDS
MAINTENANCE AND DISPOSITION PROCEDURES; AND (6) DISCUSS THE
FEASIBILITY OF APPLYING MICROFILM STORAGE AND RETRIEVAL
TECHNOLOGY TO SELECTED POST RECORDS, AND CONDUCT A MICRO-
FILM TEST AT GUAYAQUIL AND LIMA TO ASSIST THE STAFF IN THE

DEVELOPMENT OF NEW POST RECORDS MAINTENANCE PROCEDURES
USING MICROFILM. PROPOSED ITINERARY SUBJECT TO CONCURRENCE
OF ADDRESSEES: BOGOTA OCT. 18-26; QUITO OCT 26-NOV. 1;
GUAYAQUIL NOV. 2-7; LIMA NOV. 7-14; SANTIAGO NOV. 15-22.
AFTER CONCURRENCE OF POSTS, SCHEDULE WILL BE CONFIRMED,
RESERVATIONS AND SPECIFIC ARRANGEMENTS REQUESTED. URGENT
REPLY REQUESTED. VANCE

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NNN

Message Attributes

Automatic Decaptioning: X
Capture Date: 01-Jan-1994 12:00:00 am
Channel Indicators: n/a
Current Classification: UNCLASSIFIED
Concepts: n/a
Control Number: n/a
Copy: SINGLE
Sent Date: 29-Aug-1977 12:00:00 am
Decaption Date: 01-Jan-1960 12:00:00 am
Decaption Note:
Disposition Action: n/a
Disposition Approved on Date:
Disposition Case Number: n/a
Disposition Comment:
Disposition Date: 01-Jan-1960 12:00:00 am
Disposition Event:
Disposition History: n/a
Disposition Reason:
Disposition Remarks:
Document Number: 1977STATE205774
Document Source: CORE
Document Unique ID: 00
Drafter: ALHARRIS:DAJ
Enclosure: n/a
Executive Order: N/A
Errors: N/A
Expiration:
Film Number: D770311-1032
Format: TEL
From: STATE
Handling Restrictions: n/a
Image Path:
ISecure: 1
Legacy Key: link1977/newtext/t19770812/aaaaajog.tel
Line Count: 70
Litigation Code IDs:
Litigation Codes:
Litigation History:
Locator: TEXT ON-LINE, ON MICROFILM
Message ID: afef5751-c288-dd11-92da-001cc4696bcc
Office: ORIGIN DRC
Original Classification: UNCLASSIFIED
Original Handling Restrictions: n/a
Original Previous Classification: n/a
Original Previous Handling Restrictions: n/a
Page Count: 2
Previous Channel Indicators: n/a
Previous Classification: n/a
Previous Handling Restrictions: n/a
Reference: n/a
Retention: 0
Review Action: RELEASED, APPROVED
Review Content Flags:
Review Date: 09-Dec-2004 12:00:00 am
Review Event:
Review Exemptions: n/a
Review Media Identifier:
Review Release Date: n/a
Review Release Event: n/a
Review Transfer Date:
Review Withdrawn Fields: n/a
SAS ID: 1447815
Secure: OPEN
Status: NATIVE
Subject: VISIT OF RECORDS MANAGEMENT TEAM AS PART OF RECORDS MANAGEMENT STAFF RESPONSIBILITIES FOR WORLDWIDE MANAGEMENT OF RECORDS ACTIVITIES, WILLIA
TAGS: OTRA, AINF
To: BOGOTA GUAYAQUIL MULTIPLE
Type: TE
vdkgvkey: odbc://SAS/SAS.dbo.SAS_Docs/afef5751-c288-dd11-92da-001cc4696bcc
Review Markings:
Margaret P. Grafeld
Declassified/Released
US Department of State
EO Systematic Review
22 May 2009
Markings: Margaret P. Grafeld Declassified/Released US Department of State EO Systematic Review 22 May 2009